



# No Steve – **JUST JOBS**

## Human Resources Manager/HR Generalist Belgium (m/f/d)

Our international manufacturing client, located in Belgium - close to the German and Dutch border - is looking for an **International Human Resources Manager/HR Generalist (m/f/d)** for permanent employment.



### Your responsibilities:

- First point of contact for managing director, executives, employees and external contacts regarding all HR topics
- Management of all operational personnel processes and contract designs
- Responsibility for salary and wage calculation (via ADP), considering the tax and social aspects of different countries
- Development and implementation of future-oriented HR activities
- Annual negotiation with local unions (in French)
- Supervision of all labour law and safety requirements
- Implementation of cross-location HR projects and preparation of HR reporting
- Supervising one payroll assistant

### PERSON OF CONTACT



**Barbara Frett**  
Managing Director

MAIL [jobs@fretwork.com](mailto:jobs@fretwork.com)  
TEL +49 (0)2 41/88 80 80 9-1



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LinkedIn

### Your Qualifications:

- Business administration/economic degree with focus on human resources or comparable education with additional qualifications in human resources
- Experience with work councils and labour law, ideally 1-2 years in Belgium
- Very good French, good German and English language skills – verbal and written
- Able you to manage HR projects and solve problems
- Advanced experience in the international personnel area of an industrial company
- Experience in recruiting through social media and employer branding
- You are a strong team player, and you act loyal and reliable
- Very good communication skills, an assertiveness as well as empathy and social competence, also intercultural
- Excellent presentation skills

### Our offer:

- Demanding and versatile tasks in an international environment
- A highly motivated team, short communication channels, high appreciation of your ideas
- Member of the senior management team
- Versatile tasks in a professional environment
- Family corporate culture, strong values and mutual respect

### Interested?

We are looking forward to receiving your application in English, incl. starting date and your salary expectations per E-mail at: [Jobs@fretwork.com](mailto:Jobs@fretwork.com)

### FRETWORK network GmbH

Vaalse Str. 259 | Bürohaus westTor | 52074 Aachen Germany | [www.fretwork.de](http://www.fretwork.de)